

# **Beaconhurst Parents' Association**

**Annual General Meeting held on 11<sup>th</sup> November 2008 at 7.15pm in the Dining Room, Beaconhurst School.**

<b>Present:</b>	Annie Beckham	Chairperson
	Iain Kilpatrick	Headmaster
	Graham Scott	Treasurer
	Diane MacKenzie	Minute Secretary
	Kim Clingan	Member
	Karen Fletcher	Member
	Pamela Knight	Member
	Uli Schlafli	Member
	Suzanne Teed	Member
	Rachel Vevers	Member
	Mike Bray	Teaching Staff
	Lorna Jackson	Teaching Staff
	Sunnie Gibb	Parent
	Gillian Horn	Parent
	Penelope MacLachlan	Parent
	Vanessa Tierney	Parent
	Susan Warrender	Parent

**Apologies:** Dawn Haughton                      Teaching Staff

**1. Welcome**

Annie thanked everyone for attending and welcomed them to the AGM.

**2. Minutes of Previous Meeting on 30<sup>th</sup> October 2007**

There were no matters arising or amendments and the minutes were proposed for approved by Annie Beckham & Seconded by Graham Scott.

**3. Chairperson's Report**

Annie thanked all the committee, staff & parents for their contribution to a strong year of PTA activity and for their commitment in having 'rolled out' a successful PTA calendar of events.

Annie summarised the main objectives of the PTA:

- Support & communicate to all parents using a variety of different means – newsletters three times per year outlining both forthcoming events and giving a resume of how events have gone; providing information for the PTA section of the school web-site; establishing a team of 'class link parents' to give advice, support & information to parents throughout the school. This year's full complement of CLP's were representative of all parents and the nursery classes in particular benefited from having a named parent to ask for advice and guidance. The CLP's presence at 'New Parent's Breakfast' & Open Morning helped to provide an important welcome to new parents, while the

presence at 'Moving Up Day' offered advice & guidance to current parents. The Sport's Day tuck shop refreshments offered to the pupils was simpler to organise and appeared to be well received and parents were able to enjoy coffee from Clive Ramsay's at the University.

- Social activities – have varied from year to year depending on commitments and this year the 'Mum's Christmas Night Out' held in December in the school dining room raised £600 for Breakthrough Breast Cancer and a great time was had by all the mums who attended. The 'Parent's Coffee Morning' held in the dining room on the 1<sup>st</sup> Friday of each term has been well supported and provides an opportunity for all parents through out the school to socialise together.
- Fund-raising – Bag-2-school twice per year; Northbrook's Christmas Wrapping Paper order; Spring Fair & [www.buy.at/beaconhurstpta](http://www.buy.at/beaconhurstpta) website were very successful culminating in a donations of £2000 to the school's House Group Charities; £700 to projects within school & £1000 to purchase books for the new school library. The PTA has already agreed to continue to support the purchase of new resources for the Library during 2008/09. Annie wished to give a 'big thank you' to teachers, parents and helpers for all their support and efforts over the year.

#### 4. Treasurer's Report

Graham Scott presented the financial statement and the balance at 26<sup>th</sup> October 2008 is £1,702.90.

#### 5. Appreciation of Retiring Office Bearers

Annie wished to formally thank those parents who had contributed so much to the success of the former P.A. and in particular to Kim and Diane for their commitment and contribution in recent years – Kim has been on the committee for the last few years and has volunteered for many activities including running 'Bag-to-School' single handed – grateful thanks; Diane has been on the committee for six years and been minute secretary for the last year, organiser of the sub-group for the 30<sup>th</sup> Anniversary Ball.

Annie ended her role as chairperson by expressing her delight to be handing over to Karen Fletcher, a competent and capable chairperson who is bringing many new friends onto the PTA

#### 6. Election of Office Bearers

Chairperson	Karen Fletcher	Proposed	Annie Beckham
		Seconded	Suzanne Teed
Vice-Chairperson	Iain Kilpatrick	Proposed	Karen Fletcher
		Seconded	Lorna Jackson
Treasurer	Graham Scott	Proposed	Karen Fletcher
		Seconded	Suzanne Teed
Secretary	Rachel Vevers	Proposed	Karen Fletcher
		Seconded	Graham Scott
Members	Uli Schlafli	Proposed	Karen Fletcher

	Seconded	Rachel Vevers
Suzanne Teed	Proposed	Karen Fletcher
	Seconded	Uli Schlafli
Pamela Knight	Proposed	Karen Fletcher
	Seconded	Suzanne Teed
Vanessa Tierney	Proposed	Karen Fletcher
	Seconded	Uli Schlafli
Sunnie Gibb	Proposed	Karen Fletcher
	Seconded	Lorna Jackson
Penelope MacLachlan	Proposed	Karen Fletcher
	Seconded	Uli Schlafli
Susan Warrender	Proposed	Karen Fletcher
	Seconded	Uli Schlafli
Gillian Horn	Proposed	Karen Fletcher
	Seconded	Uli Schlafli

Teacher Representatives	Dawn Haughton	Senior School
	Mike Bray	Junior School
	Lorna Jackson	Nursery

**Resignations**

Annie Beckham  
Diane MacKenzie  
Kim Clingan

## 7. AOCB

The Headmaster wished to say a few words in appreciation of how fortunate the school is to have such a vibrant and energetic PTA, freely giving of their time to welcome parents and fulfil the wider aims of the PTA.

Iain went on to say when he started at Beaconhurst School in Jan 05, the PTA meeting was held in the school Library and no-one had showed him how to switch the heating on – the room got a little chilly, the atmosphere was somewhat negative and he wondered what he had taken on. Then just over a year later at the Anniversary Ball, the parents and staff enjoyed a wonderful evening of celebration and the school received a cheque for £10,000!

As Headmaster, Iain welcomes the opportunity to have a forum to hear the views of the users of the school, the customers, and feels this new committee will continue to provide a supportive and challenging agenda for discussion and debate. Exciting times ahead!

Thanks to Karen for taking on the role of Chairperson; thanks to Annie for her energy, organisation skills and unflinching optimism throughout the last 3 years and for preparing the PTA so well for handover; thanks to Kim for her commitment and reliability; thanks to Diane for studiously and fastidiously organising the Anniversary Ball.

As a token of appreciation from the school and PTA, bouquets of flowers were presented to Annie, Kim and Diane.

Diane MacKenzie  
Minute Secretary for AGM.